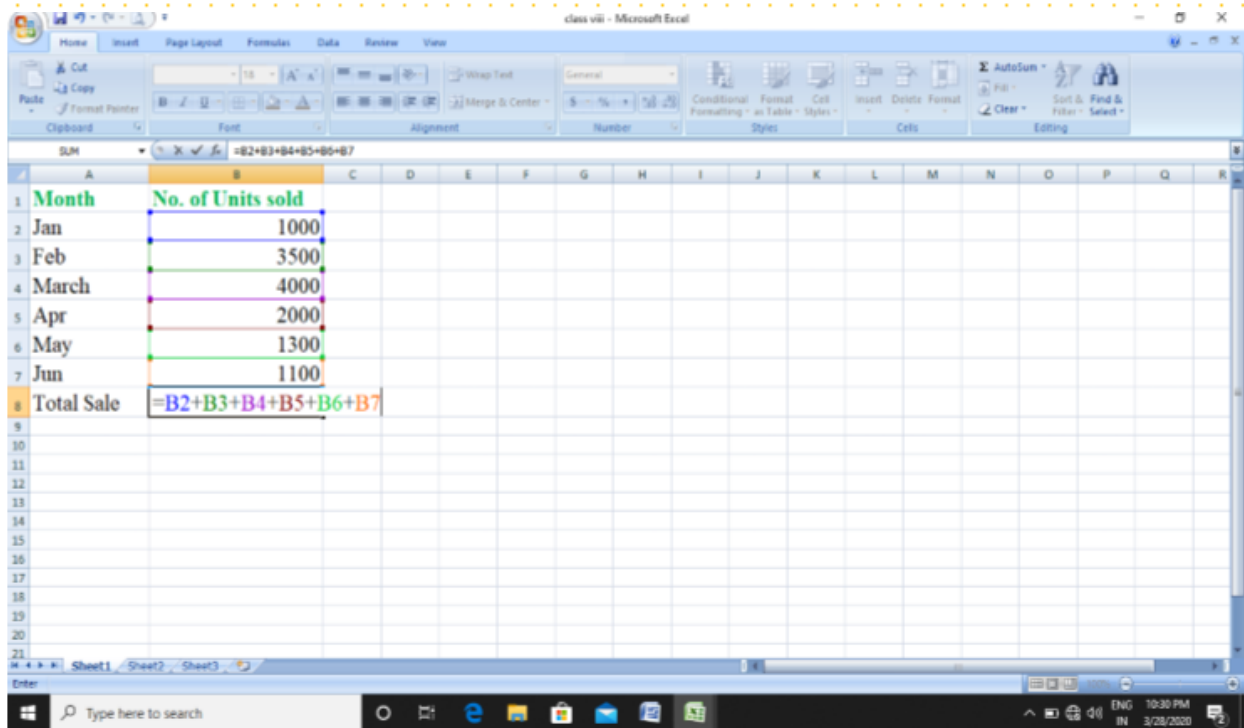## CREATING A BASIC FORMULA

Basic formula involves  only one type of operator in it. We can understand it with the help of calculation of sum of the numbers in B2, B3, ……B7 cells and display the result in B8 .
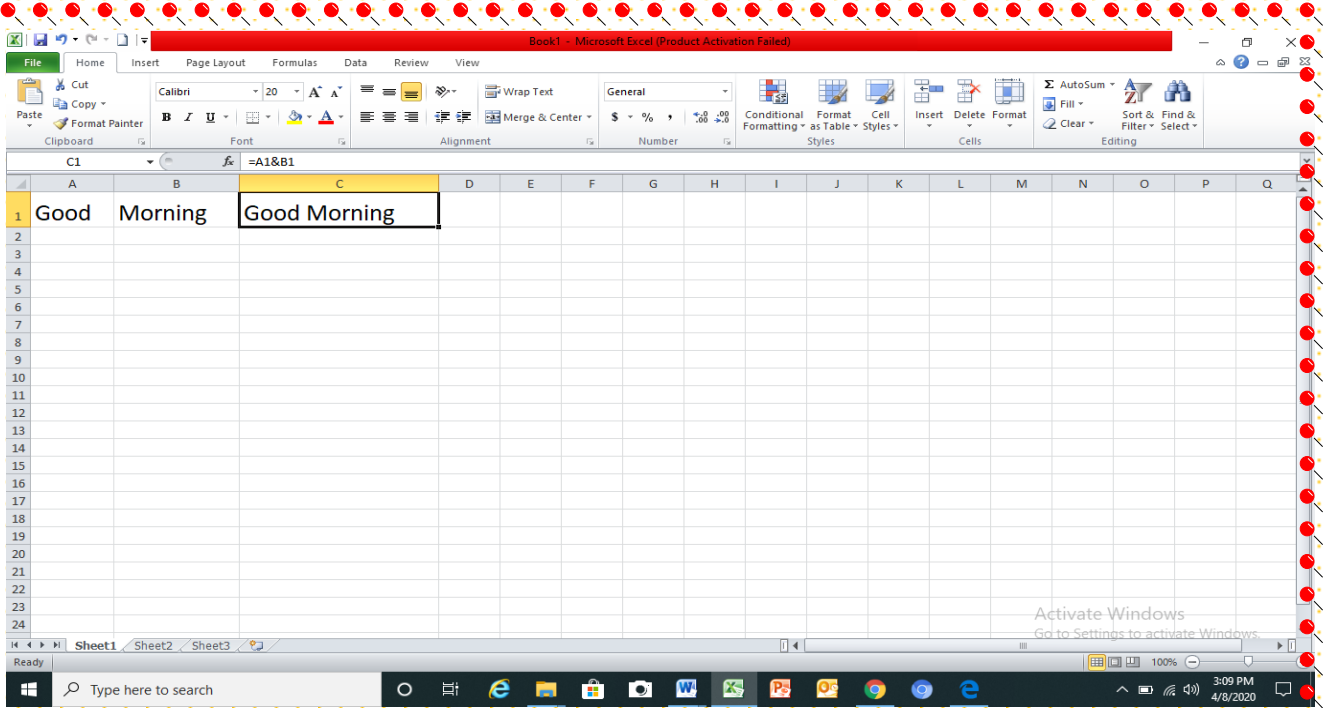


Type the formula in cell B8 and press Enter key. We get the sum of No. of Units sold .

## USING FORMULA ON TEXT

We can also perform addition on character and string data type.  The ampersand symbol (&) is used to perform addition .Addition of two or more text values is called Concatenation .

Eg :

- Enter any string type value in cell A1 and B1 say "Good "in A1 and "Morning " in B1 .
- Enter the formula  = A1 & B1 in cell C1 and press enter key.
- It will display GoodMorning in cell C1 .

| | A | B | C |
|---|---|---|---|
| 1 | Good | Morning | Good Morning |

Formula bar: C1 = `=A1&B1`

# ACTIVITY TIME :

Prepare a worksheet have marks of all the subject of your 5 friends.Find the total marks obtained by them using Basic formulas as given above .